

Maricopa County Community Services Commission

Maricopa County Human Services Department

234 N. Central, 3rd Floor Conference Room

Phoenix, Arizona 85004

Monday, October 25, 2004

6:00 P.M.

Minutes

Members Present:

Chair – Councilman Ray Shuey, City of Avondale
Walter Gray, St. Vincent de Paul
Councilman Steven E. Frate, City of Glendale
Terri Cruz, Chicanos por la Causa
Louise Moskowitz, APS

Lorenzo Aguirre, Northwest Low-income Rep.
Councilwoman Kathie Farr, City of Tolleson
*Councilman Fred Hull, Town of Gila Bend
*Arrived after roll call

Members Absent:

Marty Sonnenberg, Salt River Project	Excused
Sarah Bravo-Palma Eastside Low-income Representative	Excused
Councilwoman Margarita Cota, Town of Guadalupe	Unexcused
Mark Bratman, The Salvation Army	Unexcused
Joyce Lopez-Powell, Valley of the Sun United Way	Unexcused
Marta Monyer, Eastside Low-income Representative	Unexcused
Barbara Webster, Southwest Low-Income Rep.	Unexcused
Robert Morehouse, Senior Citizens Council Maricopa County	Unexcused
Councilman Larry Morrison, Town of Gilbert	Unexcused

Presenters/Staff/Guests Present:

Presenter: Shawn Whiting

Staff:

Margarita Leyvas, Community Services Division
Mindy Wakefield, Community Services Division
Virginia Sturgill, Community Services Division

Guests

Donna Shuey
Ramon Leon, Guadalupe CAP
Racel Aleman, Chandler CAP

1. OPENING

A. Call to Order

The meeting was called to order at 6:20 PM by the Chairman, Councilman Ray Shuey.

B. Roll Call/Introductions

Virginia Sturgill called roll. Seven members were present; a quorum was not established. Councilman Hull arrived after roll call; a quorum was not established. The meeting proceeded on an information only basis.

C. Opening Prayer

Councilwoman Farr led the prayer.

D. Pledge of Allegiance

Councilman Frate led the Pledge of Allegiance.

E. Approval of Minutes

This item was tabled due to the lack of a quorum.

2. Business

A. Directors Report

Marge Leyvas reported:

- ◆ The Arizona Republic featured a story on the El Mirage CAP. The story reported that Taylor Woodrow Homes donated \$15,000 to the City of El Mirage for use for operating/administrative costs to maintain the CAP office. Taylor Woodrow Homes is building *Thompson Ranch* a community of 500 homes north of the City of El Mirage.
- ◆ Medical equipment is available for donation: small wheelchair, hospital bed, IV Pole and cases of nutritional supplement. If anyone is interested in the items, contact Marge at 602-506-4983.
- ◆ The Community Services Assistant Director position will be advertised in early November.
- ◆ During the past month CS staff attended and participated in:
 - ⇒ West Valley Stakeholders Meeting
 - ⇒ Arizona Self Help Website Steering Committee
 - ⇒ Maricopa Workforce Management Council
 - ⇒ EFSP Funding Application Orientation – due 11/8
 - ⇒ Diversity Expo
 - ⇒ Statewide Domestic Violence Services Stakeholders Meeting
 - ⇒ EFSP Board Meeting
 - ⇒ MAG Human Service Technical Committee
 - ⇒ HSD Safety Committee Meeting
 - ⇒ Provided Roving Case Manager services to 2 CAPs
 - ⇒ Staff assisted on Interview Panel for front desk receptionist
 - ⇒ CAA State Director's meeting with Rex Critchfield
- ◆ Department of Commerce conducted a monitoring visit on Friday, October 22. The monitor reviewed financial and client records. The monitor reported that "all was great". A formal letter will be mailed to the department.
- ◆ The People's Resource Kit (PERK) assembly has been scheduled for November 30th. Everyone was encouraged to attend and help with assembling the PERKs.
- ◆ Invitation to the *Governor's Prescription RX Benefits Awareness Seminar* on November 8th. Copies of information were distributed.
- ◆ This coming month:
 - ⇒ Attending the West Valley Stakeholder Meeting
 - ⇒ Attending the SWG Weatherization Providers Roundtable
 - ⇒ Staff assisting Avondale Social Services with interviews for Social Services Coordinator
 - ⇒ ACAA Board Meeting
 - ⇒ MWC Management Council

- ⇒ Buckeye CAP On-Site Monitoring visit on November 8 & 9
- ⇒ Presentation to “Communities in Schools of Arizona” on Emergency Assistance and Basic Needs
- ◆ CAA Directors will be meeting with DES/CSA on Friday, October 29th. DES/CSA will present their final decision on the CAA the funding formula. Information on how this will affect Maricopa County will be provided as soon as possible.

B. Presentation on Advocates for the Disabled

Shawn Whiting, a social worker for the agency, made a presentation on the 34-year-old statewide private non-profit agency that helps low income disabled people through the process to receive social security benefits. The agency also has some funding for evaluations, primarily for mental health evaluations). Community Action Programs and other social service agencies refer people to the agency. In addition, outreach is done at the Day Resource Center and Central Arizona Shelter Services in Phoenix. The biggest problem the agency faces is lack of documentation for Title 19 Mental Health, VA and AHCCCS cases. The agency has a payee program for people who need help managing their money. The agency has a staff of 12 ½ persons, including four social workers. It handles about 2,000 cases a year. It receives funds from the state, county and some cities, as well as from private sources. The agency refers disabled people to Community Action Programs and other social service agencies for rent and utility assistance.

C. Commission Membership Vacancies

Marge reported several nominations were received for vacant commission seats and alternate positions. This item was tabled due to the lack of a quorum.

Marge stated that 2 individuals whose nominations were ratified/accepted at the September 27th meeting would be placed on the next Commission meeting agenda for withdrawal.

Low-Income Representative:

- ◆ Eastside, Chandler/Gilbert - Nancy Warner
- ◆ Southwest, Gila Bend - Lynn Farmer

Nancy Warner's nomination will be withdrawn because she does not currently reside in the representative area. She resides in Mesa.

Nationwide, all CAA's received a memorandum from the federal Department of Health and Human Services. Due to information in the memo, Marge requested and received clarification from the Dept of Health and Human Services.

Lynn Farmer, nominated as a low-income representative, would still be considered a public official due to his employment as Town Manager for Gila Bend. The Commission seat for an elected/public official from that area is currently filled. The addition of Mr. Farmer would place the Commission in non-compliance with the tri-partite requirement (1/3 low-income, 1/3 public official, 1/3 private sector).

Marge also reported that, per the same memo, the Commission will need to review its current membership, specifically the low-income representatives. Several current representatives of the low-income population, who are employees of the MCHSD/CSD sub-contracted CAPs, may be impacted.

**D. Proposed
commission
meeting dates for
FY 2004-2005**

There was discussion on proposed meeting dates. The dates of November 8 and November 15 were considered. Mr. Shuey raised the possibility of having a meeting immediately after the Pulliam presentation. This item was tabled due to the lack of a quorum.

3. Closing

**A. Board Remarks &
Announcements**

- Walt Gray reported that the St Vincent de Paul Board took a position against Proposition 200.
- Terri Cruz encouraged everyone to vote.

B. Call to the Public

- None

C. Adjournment

The meeting ended at 7:43 PM.